

# ADULT ANNUAL WAIVERS

SCCA Members over the Age of Majority (typically 18 years of age) can add an Annual Waiver digitally through the Member Account Portal.

### HOW TO DIGITALLY COMPLETE

- 1. Log in with your SCCA Member # at <u>my.scca.com</u>
- 2. Go to Online Store Licenses & Waivers
- 3. Add "Annual Waiver Adult" license to cart
- 4. Be prepared to upload a photo of yourself
- 5. Follow the prompts at the top right of the screen
- 6. Complete checkout

# MINOR ANNUAL WAIVERS

A minor taking part in an SCCA event as a competitor, on track participant, or volunteer or worker with access to restricted (hot) areas must have an **Annual Minor Waiver** on file for the calendar year. Age of Majority is 18 years except in AL and NE at 19; MS at 21.

The Annual Waiver Minor License will be issued to the Minor by the SCCA National Office when the following requirements are met:

Parent 1 logs into his/her account and digitally completes "Annual Waiver Minor Parental Consent"



Parent 2 logs into his/her account and digitally completes "Annual Waiver Minor Parental Consent"



Minor logs into his/her account and digitally completes "Annual Waiver Minor"

#### HOW TO DIGITALLY COMPLETE

- 1. Login with your SCCA Member # at <u>my.scca.com</u>
  - a. Nonmembers can create a guest account to get a unique SCCA Member #
- 2. Go to Online Store Licenses & Waivers
- 3. Add proper license to cart (see Parent & Minor instructions above)
  - a. Be prepared to upload a photo of yourself
  - b. Parents must have the Minor's name, date of birth & SCCA Member #
  - c. Minors must have names and SCCA Member #s for parents/legal guardians
- 4. Follow the prompts at the top right of the screen
  - a. Legal Sole Custodians must indicate **sole custody** with checkbox
- 5. Complete checkout

#### WHAT'S NEXT?

- → Check inbox for email confirming "under review"
- → Check inbox for email indicating status and next steps: active, incomplete or terminated (should arrive in less than 24 hours, not including weekends/holidays)
  - Active: waiver valid through December 31 "ready to go!"
  - o Incomplete: waiver invalid, requirements not yet met
  - **Terminated:** waiver invalid, photo not acceptable; process must be restarted

### PROOF OF MEMBERSHIP/ANNUAL WAIVER AT EVENTS

- $\rightarrow$  An Annual Waiver is valid with an active membership
- → Acceptable forms of proof of membership at events include physical or digital membership cards with 'Valid Through' date equal to or after the event date:
  - Physical membership card prints when membership renews (once per year)
  - Digital membership card available 24/7/365 on any mobile device
    - Retrieve on demand at your convenience; card is always current
    - Add a shortcut to your phone's home screen
      - Tap "My Membership Card" from "My Profile Page"
      - Tap Share icon
      - (iPhone @ bottom, iPad @ top, Android @ menu icon, upper right)
      - Tap "Add to Homescreen" from the menu
      - Type in a name for your shortcut e.g. "My SCCA Card"
      - Tap "Add"

